

# Benefits Blueprint Solution™

We created the Benefits Blueprint Solution™ to help you:

- Save time & money
- Recruit and retain the most productive employees
- Meet your corporate objectives

The Benefits Blueprint Solution is a step-by-step coaching process divided into four distinct stages:



## Stage I - Discovery (no charge)

We help you assess your current situation and develop a clear and powerful vision for your benefits/incentive programs. The first step is to rate the effectiveness of your company's employee benefits program by completing the [Benefits Blueprint Scorecard™](#), followed by a 90-minute [Discovery Workshop™](#) session.



## Stage II - Planning

Here, we hold two sessions with HR & benefits management to develop a strategic benefits plan:

1. *The Benefits & Systems Assessment Session* —  
A detailed assessment of your current employee incentive programs, systems and technology
2. *The Benefits Blueprint Session* —  
Helps you develop a step-by-step blueprint for the appropriate products, strategies and time required to achieve your goals



## Stage III – Implementation

This stage consists of all the necessary steps to make the right vendor and product selections, insure a smooth and successful rollout, and put in place the appropriate resources for ongoing support:

1. *Benefits Analysis & Recommendations Report* —  
A report containing a detailed cost and bid analysis of the required products and resources
2. *Benefits & Systems Rollout* —  
Professional resources and assistance to insure the effective implementation of your plan
3. *Benefits Support & Administration* —

On-site Benefits Administration Manager™, Benefits Administration Team™, COBRA administration, and Form 5500 preparation



#### **Stage IV - Review**

Finally, we provide periodic reviews to make sure your current programs and plans are still in synch with the business as it grows and changes:

1. *Wrap-Up Review*
2. *Mid-Year Review*
3. *Pre-Renewal Review*

After you have worked through the Benefits Blueprint Solution™ you will:



- Have reduced your liability by outsourcing and dealing more effectively with regulatory issues
- Have efficient and effective systems in place
- Be able to data-mine and find meaningful information to generate reports and carry out planning
- Have more time to initiate strategic and productive projects
- Have more time to work on training programs and building a more productive workforce
- Have a multi-year benefits strategy and benefits philosophy that supports your business plan
- Have happier employees that appreciate and understand your benefits program